Christ Church Felixstowe
Code of Conduct for the PCC

1. Adoption of this policy

This policy was formally adopted at a meeting of the Parochial Church Council on _13th October 2026__, and will be reviewed and re-adopted annually.

Signature of the vicar: ___Dominic Turner_____, on behalf of the PCC.

2. Introduction

PCC members hold significant responsibility as Trustees, as employers of staff, and as stewards of funds and physical assets entrusted to the church. This Code of Conduct outlines expectations around their behaviour.

3. Principles

Using 1 Timothy 3:8-13 as our model, we aim to be:

- Worthy of respect, and respectful of others.
- Sincere, open, and honest.
- Self-controlled and moderate in our behaviour.
- Reliable, not pursuing dishonest purposes.
- Biblically faithful, and with a firm faith in Christ.
- Living faithfully for God in private life as well as public.

4. Application

<u>Overall</u>

- We will work towards furthering the whole mission of the church, rather than prioritising matters of minor or administrative detail.
- We shall seek to understand and promote the church's vision, values, structures, and processes.

- We will aim to build up others in the PCC, seeking the common good, and endeavouring to understand differing points of view within our meetings.
- We will attend church services, mid-week groups, and sessions for prayer as often as we can, as we model Christian leadership to the whole church.
- We will pray regularly for our meetings, and for other members of the PCC.
- We will seek the views of a wide range of church members to inform us in our discussions.
- We shall respect the confidentiality of our meetings, discussions, agendas, and documents: never sharing with others things which are confidential.
- We will not use the distribution of letters, emails, or social media messages to canvas opinions or engage support for a view we hold (that is related to the work of the PCC) without the Chair's express permission.
- We will commit to such Safeguarding training and checks as are required.

<u>Meetings</u>

- We will prepare for meetings thoroughly by studying the agenda, reading papers sent in advance, discussing issues with other PCC members, and praying for each meeting.
- After a meeting we will check the minutes, taking responsibility for any actions assigned to us in a timely fashion.
- We shall prioritise PCC meetings in our diaries, and aim to arrive on time. Where we are unable to attend we will still study all papers, and read the minutes, as well as submitting apologies in advance.
- We aim to be constructive in our meetings, seeking to come to a common mind and keeping to the topic in hand. We shall respect the Chair's leadership of the meeting.
- We will listen carefully to one another, not just focussing on our own interests.
- We shall express disagreement in a courteous and constructive manner, challenging ideas not individuals, and seeking to engage across differing views.
- We shall aim to be self-controlled and graceful in our dealings with one another.

- We shall support a decision taken as the will of the PCC, even if we personally disagree with it.

5. Discipline

The hope is that this section will rarely, if ever, be required.

Should a PCC member fail to observe this code through unacceptable behaviour during a meeting, and after appropriate warning from the Chair, the person may be asked to leave the meeting. If similar behaviour continues in future meetings, the matter will be brought to the attention of the Rural Dean, and if necessary, to the Archdeacon.